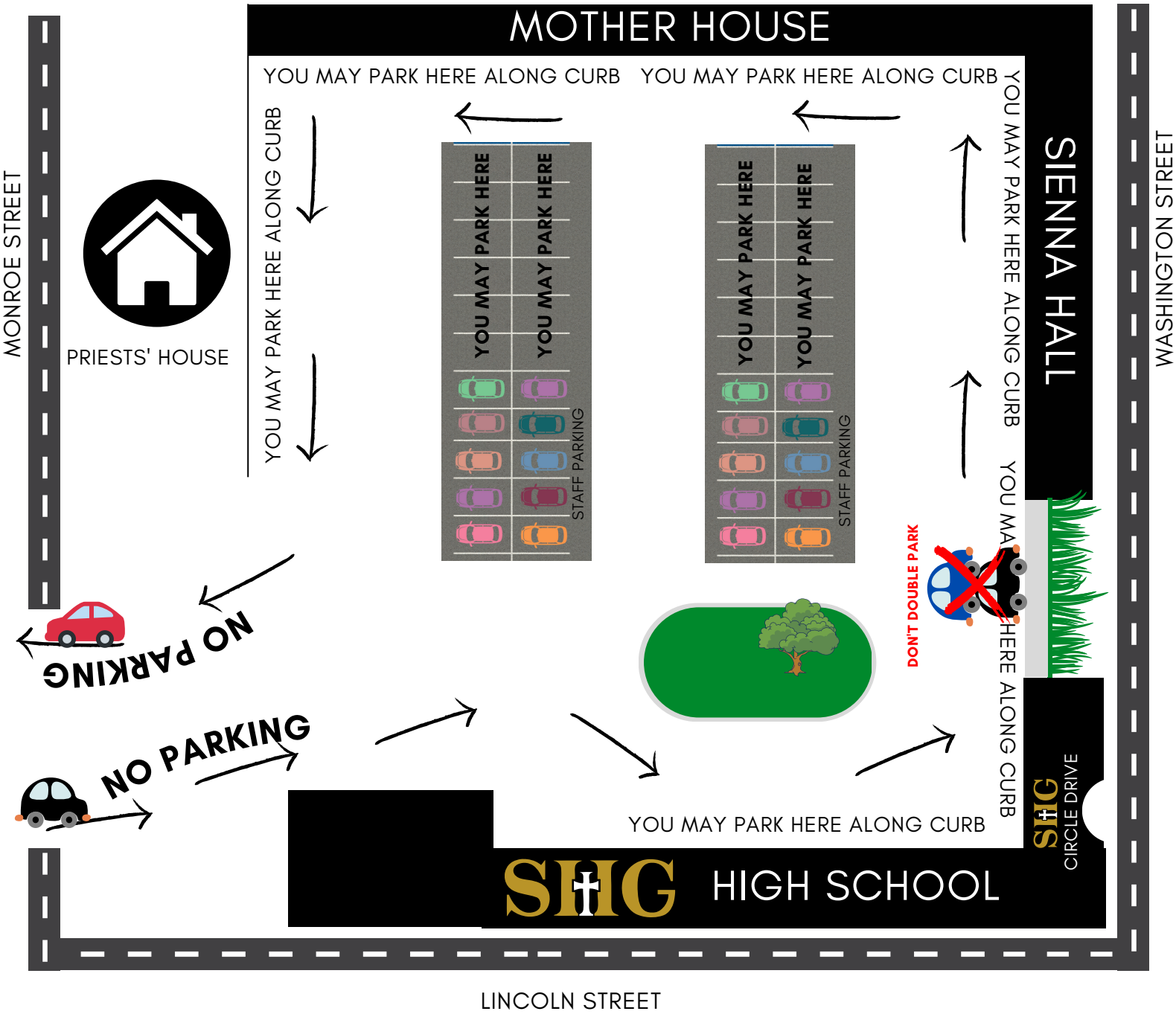
AFTER SCHOOL PICK UP INSTRUCTIONS

Please follow the below directions to ensure that after school pick up will run as smoothly as possible.

1. The front entrance circle drive (off Washington) is for **morning drop off ONLY.** Students need to be **picked up at dismissal in the back lot off of Monroe**.
2. When you pull in from Monroe Street, please do not stop and block the drive. We need to have two way traffic.
3. You may park in any of the open spaces that are available in the lot while you are waiting for your student.
   **Please note, the first five spaces on both sides are staff parking spots.
4. You may also park by the curb along the perimeter of the lot.
5. Please **do not double park** along the perimeter. We need the traffic to be able to flow through the lot.

Please be courteous to other parents and their students. Be patient. The lot will start to clear out by 2:45.